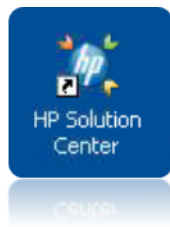


# Scanning with HP Solution Center

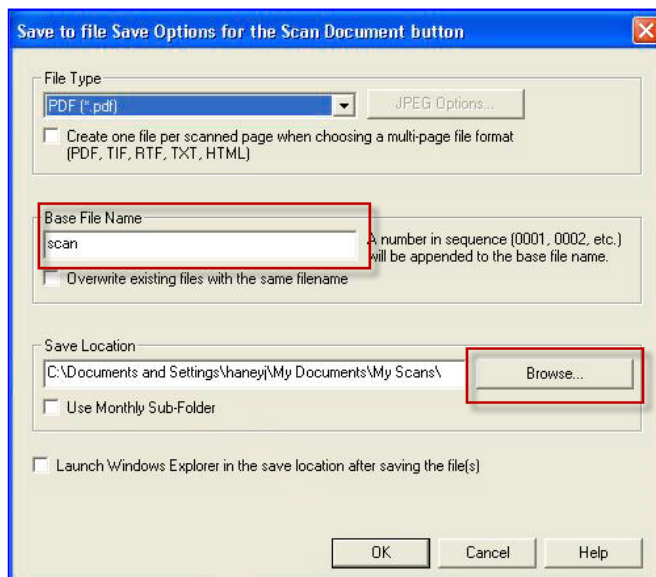
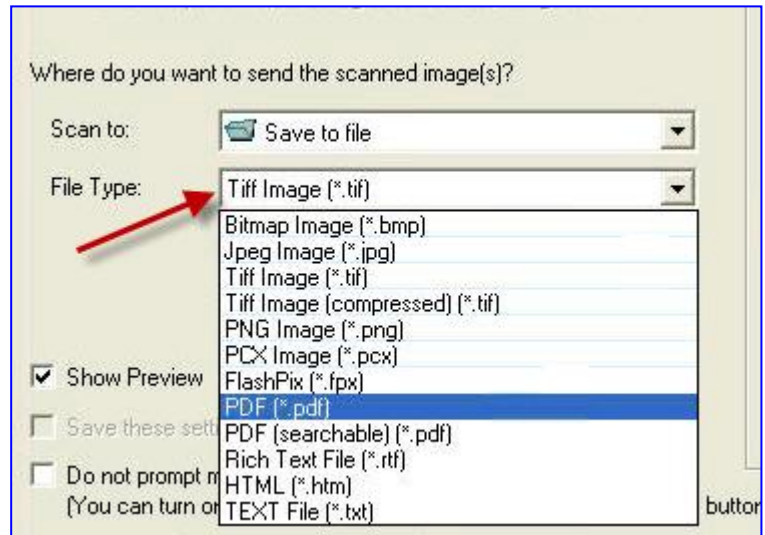


1. Double click on the HP Solution Center icon on the Desktop.



2. Click on Scan Document.

3. Change the file type from Tiff Image to PDF and click Scan.



4. In the *Base File Name* field, enter a name for your file.

5. In the *Save Location* field, click the Browse button and navigate to where you would like the scanned image saved to.

6. Click OK.

7. The scanner will scan your document and show a preview. Make sure the selection outline is completely around your document. If it's not, drag the outline to the appropriate areas.

8. Click Accept.

9. Once the scanning completes, you will be prompted to scan another document--Click Yes, if you would like to continue scanning or No if you are finished.